



## **NOTICE OF MEETING**

<b>Meeting:</b>	<b>Overview and Scrutiny Committee</b>
<b>Date and Time:</b>	<b>Tuesday 16 April 2024 7.00 pm</b>
<b>Place:</b>	<b>Council Chamber</b>
<b>Enquiries to:</b>	<b>Committee Services Committeeservices@hart.gov.uk</b>
<b>Members:</b>	<b>Dorn (Chairman), Butler (Vice-Chairman), Smith, Butcher, Coburn, Davies, Harward, Farmer, Thomas and Vernon</b>

Chief Executive

CIVIC OFFICES, HARLINGTON WAY  
FLEET, HAMPSHIRE GU51 4AE

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## **AGENDA**

**This Agenda and associated appendices are provided in electronic form only and are published on the Hart District Council website.**

**Please download all papers through the Modern.Gov app before the meeting.**

- At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**
- The Chairman will announce that this meeting will be recorded and that anyone remaining at the meeting had provided their consent to any such recording.**

- 1 MINUTES OF PREVIOUS MEETING** 4 - 10

The minutes of the meeting of 19 March 2024 are attached to be confirmed and signed as a correct record.
- 2 APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Members\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.
- 3 DECLARATIONS OF INTEREST**

To declare disclosable, pecuniary and any other interests\*.

**\*Note:** Members are asked to email Committee Services in advance of the meeting as soon as they become aware they may have an interest to declare.
- 4 CHAIRMAN'S ANNOUNCEMENTS**
- 5 PUBLIC PARTICIPATION (ITEMS PERTAINING TO THE AGENDA)**

Anyone wishing to make a statement to the Committee should contact Committee Services at least two clear working days prior to the meeting. Further information can be found [online](#).
- 6 GYPSY AND TRAVELLER TEMPORARY PITCHES TASK AND FINISH GROUP** 11 - 13

To agree the terms of reference for the Task and Finish group.
- 7 HALF YEARLY COMPLAINTS ANALYSIS** 14 - 31

To analyse and review the number and type of complaints received by the Council for the previous period.
- 8 FEEDBACK FROM COMMUNITY SERVICE PANEL**

To receive verbal feedback from members on the Community Service Panel.
- 9 CORPORATE RISK REGISTER (HALF YEARLY REVIEW)** 32 - 40

To review the Corporate Risk Register and pass any comments to Cabinet.

- 10 FEEDBACK FROM COUNCILLOR REPRESENTATIVES ON EXTERNAL BODIES** 41 - 59
- To review the work of members on External Organisation Committees.
- 11 OVERVIEW AND SCRUTINY COMMITTEE ANNUAL REPORT 2023/24** 60 - 64
- Report of the work completed by the Overview and Scrutiny Committee 2023/24.
- 12 FUTURE SCRUTINY OF THAMES WATER ACTIVITIES**
- To discuss the possibility of inviting Thames Water to Overview & Scrutiny Committee.
- 13 CABINET WORK PROGRAMME** 65 - 70
- To consider the Cabinet Work Programme.
- 14 OVERVIEW AND SCRUTINY WORK PROGRAMME** 71 - 77
- To consider and amend the Overview and Scrutiny Work Programme.

**Date of Publication: Monday 8 April 2024**